

# 2.3.6 User Maintenance

This function allows administrators to view and maintain users in ETTSS. Functions such as Add, Modify and Delete can be performed in this screen. The administrator invoking this function will only be able to see the users under his supervision.

## Interface

📃 User Main	User Maintenance					<b>t</b> -	O×.
Add	Modify	Delete			USER ID		
🔺 User ID	User Name		User Role		Broker ID	Status	
ADMIN	Admin		Admin		9955	Acti∨e	
AE01	01		Trader		9955	Active	=
AE02	02		Trader		9955	Acti∨e	
AE03	03		Trader		9955	Acti∨e	
AE04	04		Trader		9955	Active	
AE05	05		Trader		9955	Active	
ALICE	Admin		Super User		9955	Active	
ANDREW	ANDREW		Super User		9955	Active	
ANDREWLAI	Admin		Super User		9955	Active	
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# Interface item

Items	Туре	Remark
User Listing Table	Table	Display User ID, Name and corresponding role
		- User ID
		- Name
		- Role
		- Broker ID
		- Status
Add User	Button	Prompt out the "Add user" window (refer to 2.3.6.1)
Modify User	Button	Prompt out the "Modify user "window for selected user (refer to 2.3.6.2)
Delete User	Button	Prompt out the "Delete user "screen for selected user (refer to 2.3.6.3)



# 2.3.6.1 Add User

This function allows administrators to add user of the ETTSS. User Information and setting such as Trading Broker ID, role and password can be assigned to the user.

## Step 1

Press Add User Button in User Maintenance window, Add New User window will be prompted

Add New User	×
User ID:	Suspend
User Name:	
Role: Admin	Broker ID: 0001
Password:	Confirm Pwd:
✓ Change password at 1s	t Login 🔽 Create default client account OK Cancel (Bypass Credit Check)

## Step 2

Fill in the user information and then press OK to confirm

Add New User	
User ID:USER03	Suspend
User Name:Tim	
Role: Supervisor	Broker ID:2255
Password: • • • • • • •	Confirm Pwd: • • • • • • •
Change password at 1st Login	Create default client account OK Cancel (Bypass Credit Check)

## Step 3

Successful message will be prompted

Add New User	
User ID:	Suspend Add user successfully!
User Name:	
Role: CC	Broker ID:
Password:	Confirm Pwd:
Change password at 1st Login	Create default client account OK Cancel (Bypass Credit Check)



## Interface item

Items	Туре	Optional/	Remark
		Mandatory	
User ID	Text Box	Mandatory	Inputted text will be capitalized
	(15)		Use for login, place orders and trades
User name	Text Box	Mandatory	Name of User
	(15)		
Broker ID	Text Box	Optional	User will be trading with entered broker ID
	(4)		
Role	Combo Box	Mandatory	User is granted with functions depending on the role selected
Password	Password	Mandatory	User Password
	field(10)		
Confirm Password	Password	Mandatory	Confirm Password
	field(10)		
Suspend	Check box	Optional	Checked if user being suspended
			<ul> <li>Suspended user will be forced logout immediately</li> </ul>
Change Password	Check box	Optional	Required user change password at the next login if check box is checked
at 1 <sup>st</sup> login			
Create Default	Check box	Optional	Default client account will be created correspondingly, created account
Client Account			will have trade setting "Bypass Credit Check" applied by default
(Bypass Credit			
Check)			
ОК	Button		Save the changes
Cancel	Button		Exit without save the changes



# 2.3.6.2 Modify User

This function allows administrators to modify user information in ETTSS.

#### Step 1

Select user from the User Maintenance listing, then Press Modify User button.

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Add	Modify	Delete		USER ID	I	
🔺 User ID	User Name		User Role	Broker ID	Status	
ADMIN	Admin		Admin	9955	Active	
AE01	01		Trader	9955	Active	=
AE02	02		Trader	9955	Active	
AE03	03		Trader	9955	Active	
AE04	04		Trader	9955	Active	
AE05	05		Trader	9955	Active	
ALICE	Admin		Super User	9955	Active	
ANDREW	ANDREW		Super User	9955	Active	
ANDREWLAI	Admin		Super User	9955	Active	
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### Step 2

Modify User window with the selected user information will be prompted and allowed to modify the user information

Modify User	
User ID:AE01	Suspend
User Name:01	
Role: Trader	Broker ID:2335
Password: • • • • •	Confirm Pwd: • • • • •
Change password at 1st Login	Create default client account OK Cancel (Bypass Credit Check)

## Step 3

Press **OK** Button to confirm, successful message will be printed at the top right corner of the window

Modify User	×
User ID:AE01	Suspend Modify user successfully!
User Name:01	
Role: Trader	Broker ID:2335
Password: • • • • •	Confirm Pwd: • • • • •
Change password at 1st Login	Create default client account OK Cancel (Bypass Credit Check)



## Interface item

Items	Туре	Optional/ Mandatory	Remark
User ID	Text Box (15)	Mandatory	Inputted text will be capitalized Use for login, place orders and trades
User name	Text Box (15)	Mandatory	Name of User
Broker ID	Text Box (4)	Optional	User will be trading with entered broker ID
Role	Combo Box	Mandatory	User is granted with functions depending on the role selected
Password	Password field(10)	Mandatory	Password
Confirm Password	Password field(10)	Mandatory	Double confirm Password
Suspend	Check box	Optional	Checked if user being suspended
			- Suspended user will be forced logout immediately
Change Password at 1 <sup>st</sup> login	Check box	Optional	Required user change password at the next login if check box is checked
Create Default Client Account (Bypass Credit Check)	Check box	Optional	Default client account will be created correspondingly, created account will have trade setting "Bypass Credit Check" applied by default
ОК	Button		Save the changes
Cancel	Button		Exit without save the changes



# 2.3.6.3 Delete User

This function allows administrators to delete users in ETTSS. Deleted user will be removed from front end and mark deleted at the database. User account deletion will be prohibited if selected user having the administrator-subordinate relationship with other users.

## Step 1

Select user from the User Maintenance listing, then Press **Delete User** button

📃 User Maint	tenance				to_	O×,
Add	Modify	Delete		USER ID		
🔺 User ID	User Name		User Role	Broker ID	Status	
ADMIN	Admin		Admin	9955	Active	
AE01	01		Trader	9955	Active	=
AE02	02		Trader	9955	Active	
AE03	03		Trader	9955	Active	
AE04	04		Trader	9955	Active	
AE05	05		Trader	9955	Active	
ALICE	Admin		Super User	9955	Active	
ANDREW	ANDREW		Super User	9955	Active	
ANDREWLAI	Admin		Super User	9955	Active	
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## Step 2

Press **Yes** button to confirm the deletion of user



#### Interface Item

Items	Туре	Remark
Confirm Message	Label (35)	Are you sure to delete user "Selected User code"?
Yes	Button	Proceed to delete selected user.
No	Button	Close the dialog