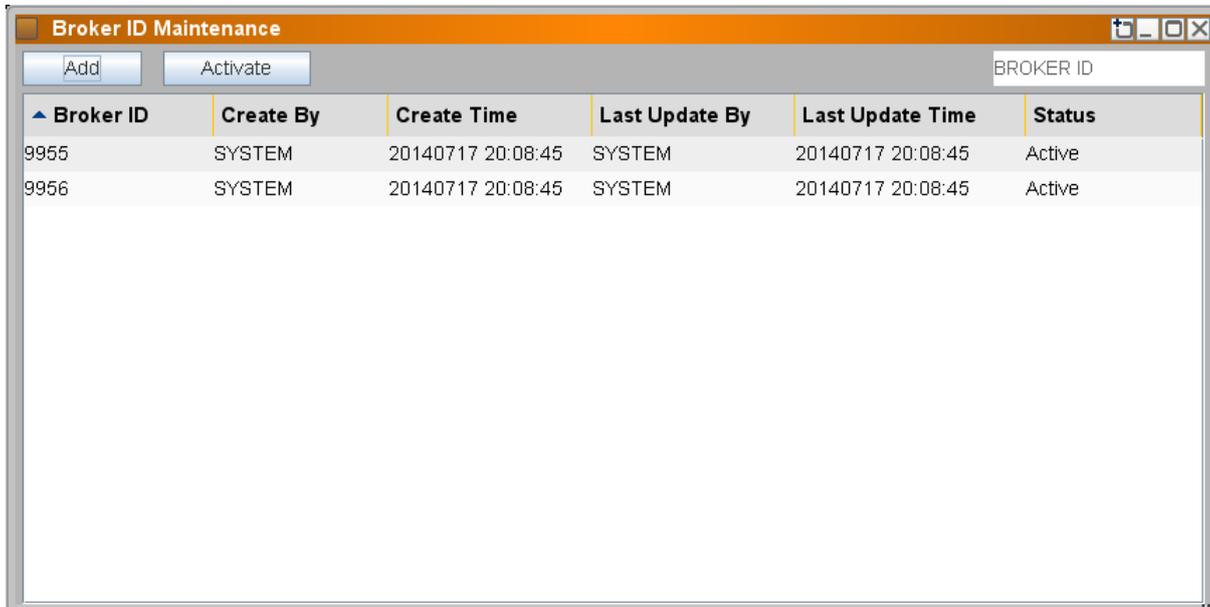## 2.4.18 Broker ID Maintenance

ETTSS grants administrators the right to store Broker Number, which is used as the key on Client Maintenance and usual validation. New Broker ID can be added at anytime. Existing Broker ID can be deactivated from further usage by one-click. Inactive Broker ID can be reactivating by using the same function. ETTSS will track the date and time for latest update on each Broker ID.
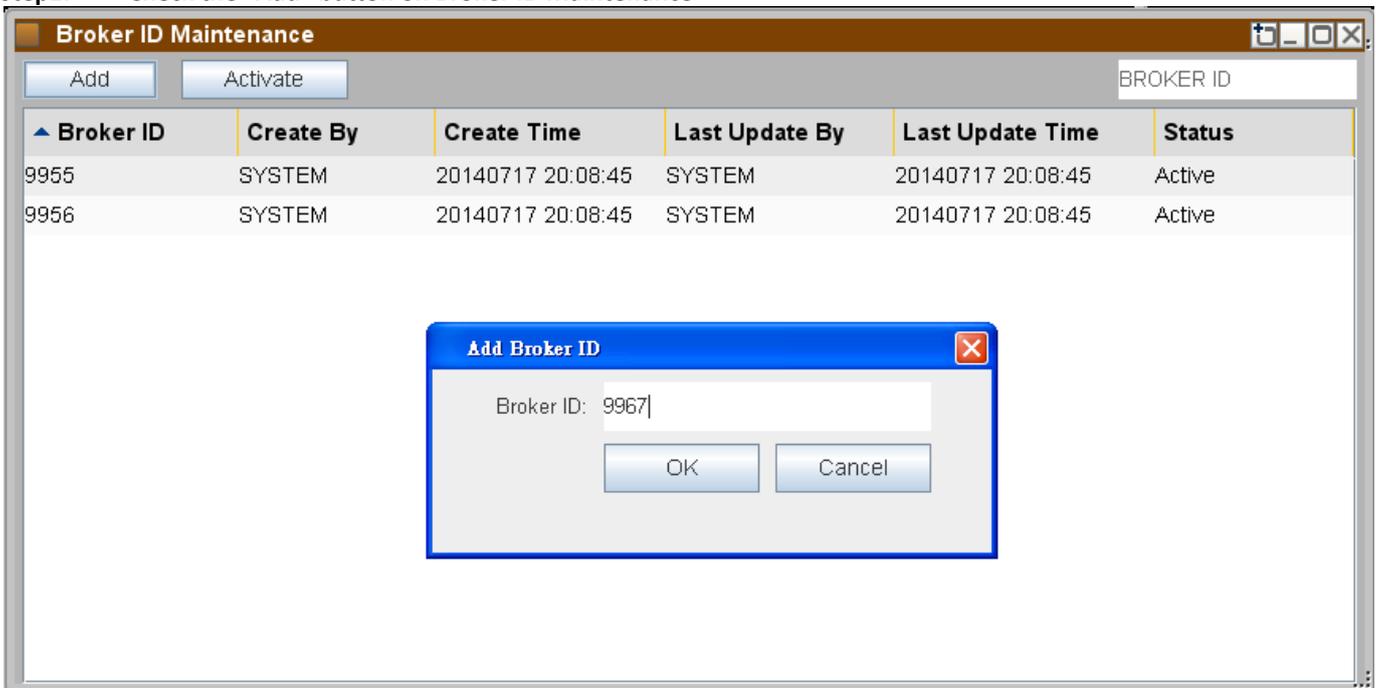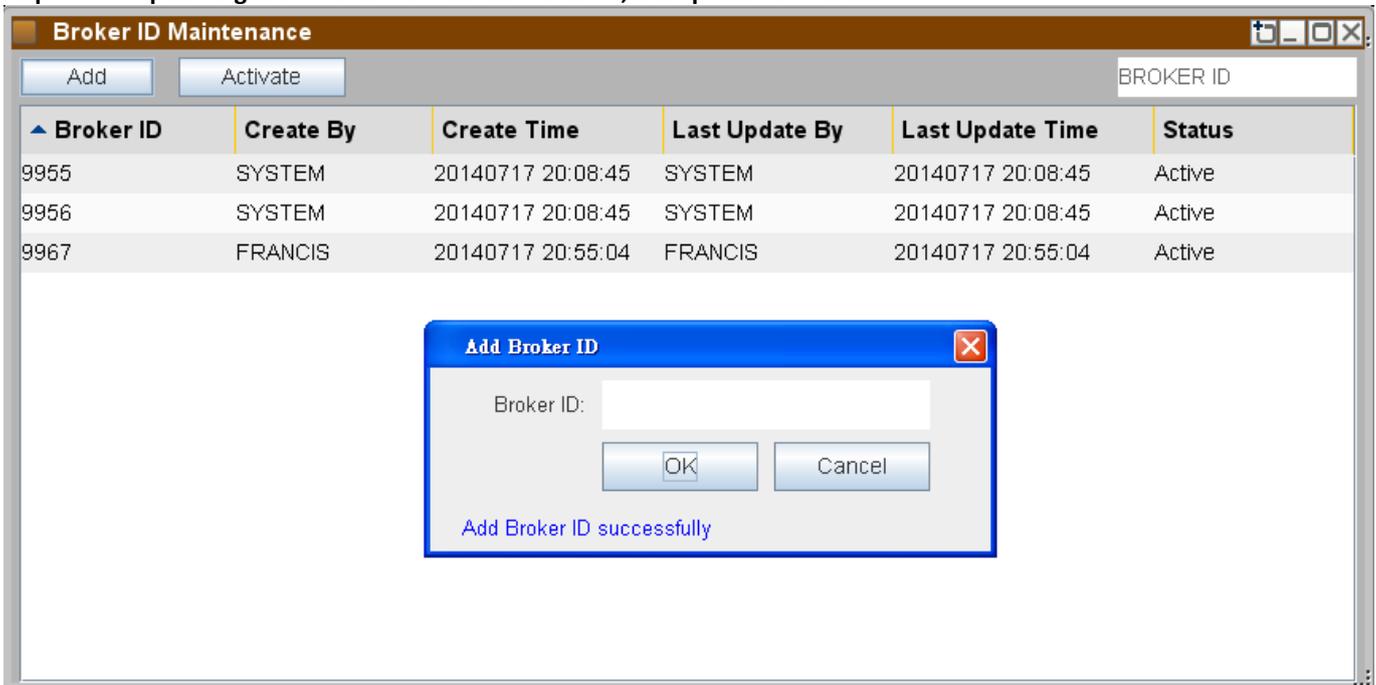
Interface:

On the Broker ID Maintenance, administrator can perform Add Broker ID, Deactivate Broker ID and Reactivate Broker ID function.

2.4.18.1 Add New Broker ID

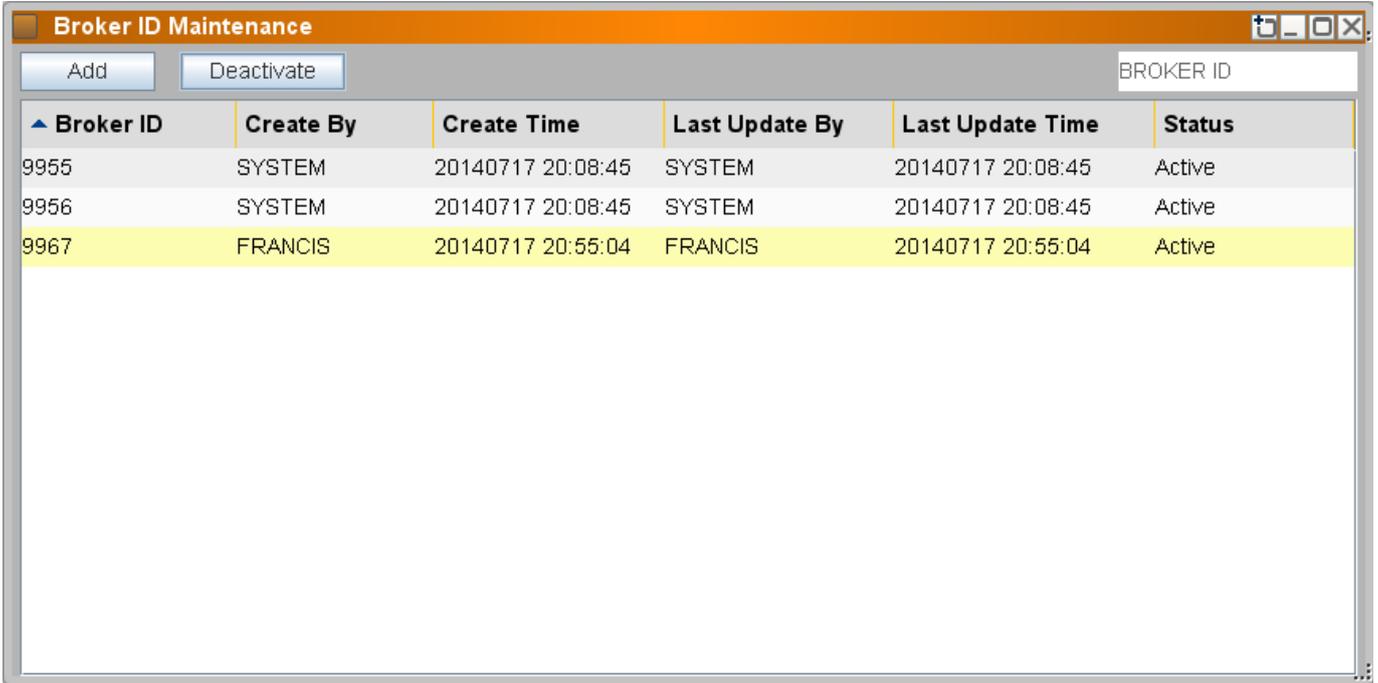**Step1:   Check the "Add" button on Broker ID Maintenance**

Step2:   Input 4 digits of Broker Number as Broker ID, then press "OK" button

After that, the Broker Number is added to ETTSS with default "Active" Status.

ET 交易通 Trade

2.4.18.2 Deactivate Broker ID

Step1:   Select a Broker ID record with "Active" status

▲ Broker ID	Create By	Create Time	Last Update By	Last Update Time	Status
9955	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9956	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9967	FRANCIS	20140717 20:55:04	FRANCIS	20140717 20:55:04	Active

Broker ID Maintenance — Add — Deactivate — BROKER ID

Step2:   Click "Deactivate" button on Broker ID Maintenance, a warning message will prompt to warn administrator
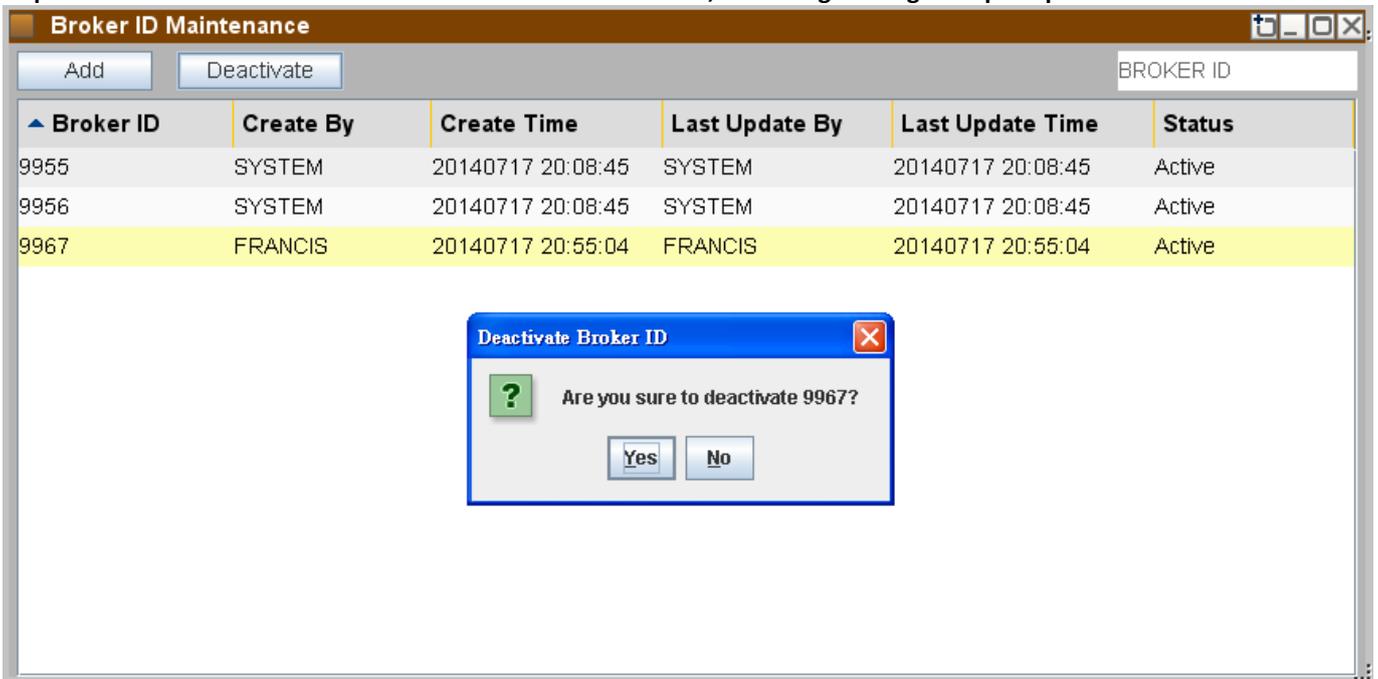
Broker ID Maintenance — Add — Deactivate — BROKER ID

▲ Broker ID	Create By	Create Time	Last Update By	Last Update Time	Status
9955	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9956	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9967	FRANCIS	20140717 20:55:04	FRANCIS	20140717 20:55:04	Active

Deactivate Broker ID

? Are you sure to deactivate 9967?

Yes   No

Step3: **Click "Yes" to confirm the deactivation process.**

▲ Broker ID	Create By	Create Time	Last Update By	Last Update Time	Status
9955	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9956	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9967	FRANCIS	20140717 20:55:04	FRANCIS	20140717 20:58:58	Inactive

Message

ⓘ Deactivate Broker ID successfully

OK

After that, the Broker Number is now inactive, so the Broker ID cannot be used in Client Maintenance. ETTSS will prompt a warning message if there are active users linked with the Broker ID during deactivation.
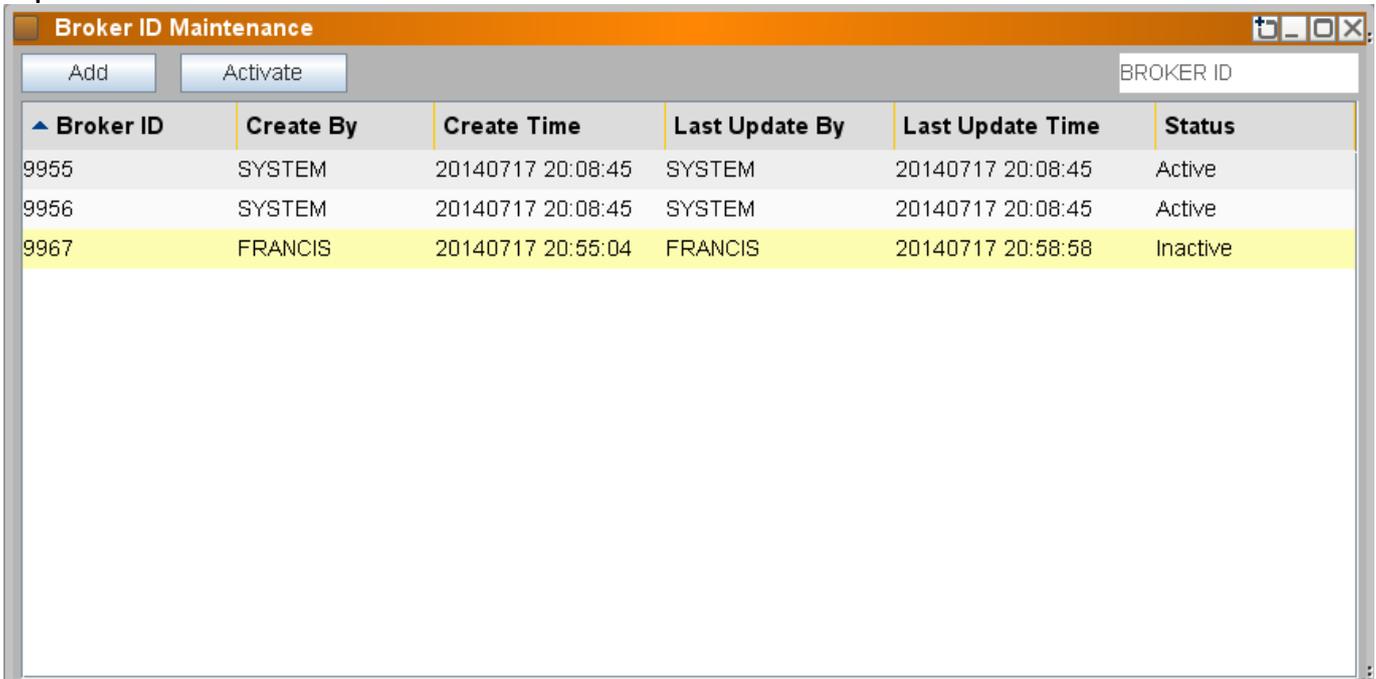
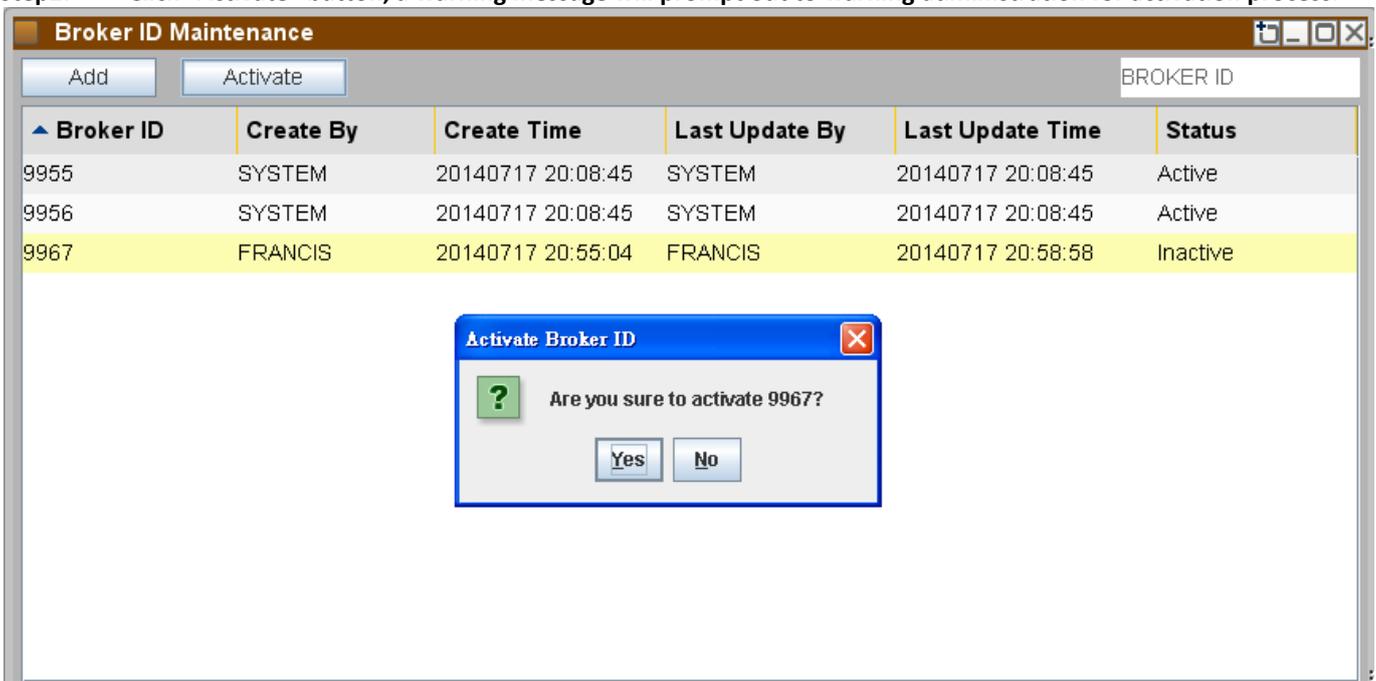| ▲ Broker ID	Create By	Create Time	Last Update By	Last Update Time	Status
0005	FRANCIS	20140717 21:26:53	FRANCIS	20140717 21:26:53	Active
9955	SYSTEM	20140717 20:08:45	SYSTEM	20140717 20:08:45	Active
9956	SYSTEM	20140717 20:08:45	FRANCIS	20140717 21:33:58	Active
9967	FRANCIS	20140717 20:55:04	FRANCIS	20140717 21:02:23	Active

Message

ⓘ The Broker ID is in use, cannot be deactivated.

OK

2.4.18.3 Reactivate Broker ID

Step1: **Select a Broker ID record with "Inactive" status**

Step2: **Click "Activate" button, a warning message will prompt out to warning administration for activation process.**

Step3: **Click "Yes" button to complete the activation.**

After that, the Broker Number is now active again. The Broker ID will be seen at Client Maintenance and reused for validation.